

**DEMOCRATS ABROAD - INDONESIA**  
**BY LAWS**

**ARTICLE I**

**Name**

The name of this organization is the Democrats Abroad – Indonesia ("DAI"). The organization may also use the secondary name "Democrats in Indonesia".

**ARTICLE II**

**Purposes**

The purposes of DAI shall be to advance the principles of the Democratic Party in the United States and to provide an effective and responsible organization through which its supporters in Indonesia may conduct appropriate activities to further the interest of the Democratic Party, including encouraging all who are eligible to register and to vote in United States federal and state elections.

**ARTICLE III**

**Members**

Members must be citizens of the United States of America, of voting age, who subscribe to the principles of the Democratic Party of the United States and who reside in the Republic of Indonesia.

Groups of at least ten members in a given geographical area of Indonesia may, subject to approval of the Executive Board, organize a chapter to enhance achieving DAI's purposes.

## **ARTICLE IV**

### **Officers**

The officers of DAI shall be a Chairperson, Vice-Chairperson and Secretary-Treasurer. A member, upon appointment by the Chairperson or Vice-Chairperson, may act as Parliamentarian at any meeting. The Vice-Chairperson shall be of the opposite sex from the Chairperson. Chapters may choose similar officers, subject to confirmation by the Executive Board.

The Chairperson shall be the chief executive officer of DAI, shall preside at all meetings of DAI and all meetings of the Executive Board and shall appoint all committees necessary for the proper functioning of the organization.

The Vice-Chairperson shall act in the absence of the Chairperson and shall have such other duties as determined by the Chairperson.

The Secretary-Treasurer shall record the minutes of all meetings of DAI and the Executive Board, maintain the membership list, records and files of the organization and shall manage its finances, maintain clear and accurate financial records and make financial reports as required.

## **ARTICLE V**

### **Executive Board**

The governing body of DAI shall be the Executive Board. The Executive Board shall be composed of six members including the Chairperson, Vice-Chairperson and Secretary-Treasurer and three other members also elected by the members.

The Executive Board shall meet at least four times per year and as required upon call of the Chairperson.

A quorum of the Executive Board consists of three of its members.

## **ARTICLE VI**

### **Committees**

The Executive Board may appoint and remove standing and ad hoc committees from among the members as the Executive Board determines from time to time are necessary or desirable to conduct and coordinate the affairs of the organization.

Meetings of the Executive Board shall be open to all members of DAI. Records and financial reports of any committee and of the Executive Board shall be available for inspection to any member upon reasonable request.

## **ARTICLE VII**

### **Elections/Terms, etc.**

The Chairperson, Vice-Chairperson, the Secretary-Treasurer and the other members of the Executive Board shall hold office for a term of two years and shall be elected bi-annually at a meeting of DAI held in March of each odd-numbered year. The current officers and members of the Executive Board of DAI shall hold the office until the March 2015 meeting.

The terms of incumbent members of any committees shall automatically expire upon the election of new officers and members of the Executive Board in accordance with the foregoing paragraph. No officer shall hold the same office for more than two consecutive terms.

In January of each odd-numbered year, the Chairperson shall appoint an ad hoc committee to nominate one or more candidates for each office and for the Executive Board. Members who wish to be considered shall so inform the Chairperson and such ad hoc nominating committee in writing at least 25 days before the election meeting.

At least 15 days before the election meeting, the ad hoc nominating committee will distribute to all current members

of DAI a notice regarding the meeting. The notice shall include the names and a brief summary of the qualifications of the candidates. Other nominations for office may be made from the floor at the election meeting.

The officers of DAI shall be elected by a plurality of votes of the members of DAI present at the election meeting.

Any officer may be removed for cause. The Executive Board may vote to remove an officer for cause at any meeting of the Executive Board at which at least three members of the Executive Board vote for such removal, and for which the officer has been given reasonable and adequate notice.

Any officer or member of the Executive Board may resign upon written notice to the Chairperson or Vice-Chairperson. Any resignation is effective upon receipt of such notice or at any future time if so specified therein. If the resignation is effective at a future time, a successor may be elected to take office when the resignation becomes effective. Unless a resignation specifies otherwise, acceptance by the Executive Board is not necessary to make it effective.

Elections to replace officers or Executive Board members who have been removed or resign should be held at the next meeting of members.

## **ARTICLE VIII**

### **Meetings of DAI**

Meetings of members of DAI shall be held at least twice a year, one meeting to be held in the month of March the other upon call by the Executive Board. The officers shall report to the membership regarding activities of the proceeding period. In every odd-numbered year, the election of the officers and other Executive Board members of DAI shall be held at the March meeting.

Notice of the time, date and location of meetings shall be emailed and faxed or mailed to members at the last addresses on record at least 15 days before the meeting.

Such notice will include a preliminary agenda. Additions to the agenda may be submitted to the Chairperson by a member.

Other meetings of DAI may be held upon call by the Chairperson or by any ten members of DAI who shall request the Chairperson in writing to hold a meeting. Notice of the time, date and location of such meetings shall be given by such methods as the Chairperson shall reasonably prescribe.

Rulings of any Parliamentarian appointed by the Executive Board for any meeting (who shall be guided by Robert's Rules of Order) shall be final with regard to procedural matters.

## **ARTICLE IX**

### **Vote**

Except as otherwise specifically provided herein, decisions shall be made by a simple majority of the votes of members voting.

In order to facilitate increased participation and representation in Indonesia, the use of email proxy for voting on DA issues, including for election of officers, is permitted. It is to be noted that physical presence is important as this facilitates the opportunity to participate in, the deliberation of issues.

## **ARTICLE IX**

### **Quorum**

The quorum for all DAI meetings shall be at least ten members. Any action taken at a meeting at which a quorum is not present or of which notice has not been duly sent to DAI members shall not be effective.

## **ARTICLE IX**

## **Amendments to the By-laws**

These By-laws may be amended by a 3/5 majority vote of DAI members present at any meeting at which there is a quorum, provided that written notice of the proposed amendment has been given to the Chairperson at least 30 days before the meeting and it has been included in the preliminary agenda sent to the members.